



**APPLICATION FOR
THE FRIENDS OF WEEKI WACHEE SPRINGS
STATE PARK
BOARD OF DIRECTORS**

1. Why are you interested in serving on the Board of Directors for Friends of Weeki Wachee Springs?

2. What skills and talents can you bring to the FWSSP board?

- Accounting Fundraising Architectural design Grant-Writing Treasurer duties
 Marketing Landscape Design Administrative Event Planning
 Web Design/Graphics Other: _____

3. Do you currently belong to any other membership-based organizations? Yes No

If yes, please name: _____

4. Are you a paid member of the Friends of Weeki Wachee Springs State Park?

- Yes No (If no, membership to our organization is required. Please visit www.friendsofweekiwachee.com for information on joining.)

5. If you have volunteered any time to help with park or FWSSP events, please list which events:

6. Do you have the time to spend several hours each month attending a board meeting and helping with events and fundraisers?

- Yes No

7. Is there anything about your job or other activities that would interfere with attending monthly meetings and helping with events?

- Yes No

8. Signing below signifies that you have read and agree with the attached job description dated: _____

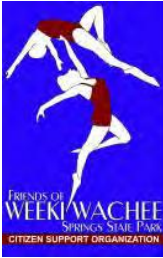
NAME: _____ ADDRESS: _____

TELEPHONE: _____ EMAIL: _____

**Please return your application and any supplemental information to:
Peter Weeks
President, FWSSP
Board Application
P.O. Box 5346, Weeki Wachee, FL 34611**



DSW:3/16/16



SUPPLEMENTAL INFORMATION
FOR THE
APPLICATION FOR
THE FRIENDS OF WEEKI WACHEE SPRINGS
STATE PARK BOARD OF DIRECTORS

DATE: _____

NAME: _____

Please complete this supplemental information in its entirety. If a question does not apply, enter "NA". Thank you for your interest in the Friends of Weeki Wachee Springs State Park Citizens Support Organization!

BOARD POSITION APPLYING FOR: **GENERAL BOARD MEMBER** **PRESIDENT**
 VICE PRESIDENT **SECRETARY** **TREASURER** **OTHER:** _____

DO YOU HAVE PREVIOUS EXPERIENCE ON A NON-PROFIT ORGANIZATION'S BOARD? Yes No

NAME NON-PROFIT ORG #1: _____
In what capacity did you serve? Member only Officer/Position: _____

NAME NON-PROFIT ORG #2: _____
In what capacity did you serve? Member only Officer/Position: _____

EDUCATION: High School : _____
 College or Professional School: _____
 Other: _____

IS THERE RELATED TRAINING OR COURSE WORK YOU WOULD LIKE US TO KNOW ABOUT?

ANY LICENSURE, REGISTRATION, OR CERTIFICATIONS YOU'D LIKE US TO CONSIDER?

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR A FIRST DEGREE MISDEMEANOR? Y N
If so, what charges? _____ Where? _____

REFERENCES (PLEASE LIST 2 OR MORE):
Name: _____ Organization: _____ Phone: _____
Name: _____ Organization: _____ Phone: _____
Name: _____ Organization: _____ Phone: _____

EMERGENCY CONTACT NAME: _____ **PHONE?** _____

I am aware that any omissions, misstatements, or misrepresentations may disqualify me for Friends of Weeki Wachee Springs State Park Board membership now or at a later date. I understand that any information I give may be subject to a background check, as allowed by law.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____



FRIENDS OF WEEKI WACHEE SPRINGS STATE PARK, INC. JOB DESCRIPTION

JOB TITLE: Board Member

TERM: Four year term with the possibility of re-election to two additional terms after sitting off the Board for one year.

PURPOSE: To act as a voting member of the board with full authority and responsibility to develop policies, procedures, and regulations for the operation of the organization; to monitor the organization's financial health, programs, and overall performance; and to provide the resources to meet the needs of those the organization serves.

REQUIREMENTS: Board Member is also a paid member in good standing of the Friends of Weeki Wachee Springs State Park. Board Members must have a computer, an active email account, and a printer – all necessary for Board communication and Board document review.

RESPONSIBILITIES:

- Become familiar with the mission, goals and objectives of the Friends of Weeki Wachee Springs State Park. Must be familiar with the Florida State Citizens Support Organization's Handbook. Must read and understand our organization's Code of Ethics and Policies and Procedures.
- Attend regularly scheduled and emergency scheduled board meetings.
- Make informed decisions concerning actions being taken by the Board.
- Become familiar with major issues and challenges facing Weeki Wachee Springs State Park
- Regularly read email communications from the Board, and respond promptly, if required.
- Chair or undertake assignments as requested/appointed by the President.
- Supports and contributes to the mission, goals and strategic plan of the organization.
- Come to meetings prepared to contribute to the discussion of issues and business by preparing for meetings in advance by reading the agenda and relevant material.
- Always act in a positive and supportive manner of the organization, the community, and the park.
- Recommend others to serve on the Board.
- Avoid any appearance of conflicts of interest related to Friends of Weeki Wachee Springs State Park business and decisions.

- Any director may be removed from office after (3) three unexcused absences in the same year.

TIME REQUIRED: Attend or telephone-conference monthly meetings and participate in FWWSSP events.

RESPONSIBLE TO: President

